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## Conditions for Commercial Expo Exhibitor's Participation

### 1. Payment For Space

Full payment for space must be received by set up time. No applications will be finalized until the registration form is completed and signed. Only registered firms, paid in full, may participate in the Vancouver Island Exhibition.

### 2. Character of Exhibit

The VIEX reserves the right to decline or prohibit any exhibit or part of an exhibit or prohibit or restrict any activity or conduct with the exhibit area which in its opinion is not suitable.

### 3. Rental Charges

The contracted space is for the sole and exclusive use by the exhibitor and may not be sub-leased to any other exhibitor.

### 4. Directives

The exhibitor must closely observe the directives and instructions issued by the Vancouver Island Exhibition and its agents and accept such changes and reallocations of space as may at any time be found necessary.

### 5. Damage to Facilities

The exhibitor will reimburse the City of Nanaimo for any damage done to its property by the exhibitor or its employees or agents.

### 6. Hold Harmless and Indemnification Agreement (Please read carefully)

Vancouver Island Exhibition will arrange for security on the premises from the beginning of the assembly period to the end of the dismantling except when the show is open to the public, but is not responsible for the exhibited commodities or equipment and/or the property of any third party. The exhibitor will indemnify and save harmless the City of Nanaimo and the Vancouver Island Exhibition from any and all liability for bodily injury, personal injury, or property of any kind arising from the displays, or acts or omissions of the exhibitor's, employees and/or the exhibitor's employees, agents or volunteers and with respect to the bodily injury and/or personal injury of the exhibitor, employees, agents or volunteers.

### 7. Insurance

The exhibitor should maintain insurance to cover loss of or damage to their property while exhibited and third party liability insurance with respect to loss of or damage to the property of others and bodily injury and personal injury to others.



**8. Hours of Exhibitors**

Exhibitors shall have someone at their exhibits from 9:30 am to 9:00 pm, August 19 and 20 and from 9:30 am to 5:00 pm on August 21, 2011. No static displays without prior approval from the VIEx.

**9. Security**

The Vancouver Island Exhibition shall be responsible for the general security of the VIEx Commercial Expo premises and general VIEx site from 9:00 am, August 19, to 5:00 pm, August 21, 2011 but shall not in any event be responsible for care and control of the exhibitor's equipment and property, or the equipment and property of third parties used by the exhibitor, all of which shall be the sole responsibility of the exhibitor throughout the VIEx.

**10. Go Green Policies**

All businesses, non-profits and displays must review and follow the attached **Go Green Policies**. Food product containers, bags, etc. must be in **biodegradable** containers as per the information supplied with this application.